January 7, 2021

To: COVID-19 Vaccine Administrator

From: Wilbert Funeral Services HR Department

**Re.: Essential Services Business (COVID 19)**

This letter is to confirm that:

**Mike Smith ID# 123456**

Is an essential employee and qualifies for phase 1-A vaccine inoculation. This person is exempt from stay at home restrictions as a Supplier and Service Provider to the Funeral Industry and is listed under the Essential Critical Infrastructure Workers of the Funeral and Mortuary Services Sector.

Sincerely,

Wilbert Funeral Services

Human Resources Department

913-345-2120